

DRAFT

Planning Board

Town of North Dansville & Village of Dansville
14 Clara Barton Street
Dansville, NY 14437

Special Meeting Minutes for Thursday, July 9, 2026

Meeting was called to order by Nancy Nice at 2:08pm

Pledge of Allegiance

Roll Call:

Board Members:	Chairperson, Nancy Nice	Present
	Tim Brinduse -	Present
	John Skillings -	Present
	Katie Infantino -	Present
	Jerry Freeman -	Present
	Jared Bridge -	Present
	Derek Wadsworth -	Absent

Guests: Dan Everett, Town of North Dansville Code Enforcement; Kathy Button, Village of Dansville Trustee; Barry Haywood, Mayor Village of Dansville; Lisa Cuddeback, Code Enforcement Secretary.

Minutes: Minutes from 6/23/2026 will be voted on at the next regular meeting

Old Business

- ❖ **A motion was made** by Tim Brinduse to hold a public hearing on July 28, 2026 for the HD Sports Zone, LLC project. Seconded by John Skillings. All in favor 6 AYE, 0 NAY, 0.
- ❖ Discussion:
 - Dan Everett asked why there wasn't a public hearing held at the 6/23/2026 meeting since it was on the agenda.
 - Nancy Nice thought there wasn't time to post the public hearing notice. This special meeting was called so we could vote to have a public hearing at the next meeting.
 - Katie Infantino said it had been posted in the appropriate amount of time, so it was included in the agenda for 6/23.
 - Dan Everett requested a written copy of the policies, procedures, and laws the Planning Board uses to make decisions. He doesn't believe that what is happening matches the law.
 - Tim Brinduse suggested that Dan Everett contact Heather Ferraro at Livingston County to clarify.
 - Dan said he has been unable to find anything in the code that refers to a 30 day cool off period.
 - Dan would like to see a document from the Planning Board explaining what is necessary for an applicant to move the application forward and what law do we follow that requires a public hearing.

- Nancy Nice stated that the checklist given to each applicant has the code# next to each requirement. The planning board works according to precedent.
- Tim Brinduse stated there are 7 criteria for when a project gets referred to the county and Heather Ferraro could explain those criteria to him.
- Dan would just like to be clear about the processes and procedures so he can relay those to the applicant.
- Nancy Nice stated that there are times that the applicant can not get all the materials needed for the first meeting and they may need another 30 days.
- Dan suggested we take a look at Village and local laws, but Tim Brinduse says some of the laws we must follow are state laws.
- Nancy Nice stated that the County Planning Department is concerned about the zoning of the property and the project does not fit the current zone. Nancy Nice has talked to Bill Bacon about this and will work on resolving the issue.
- Nancy Nice said that Ryan wasn't at the first meeting in May so they couldn't ask him questions.
- Tim Brinduse stated that the parking lot is grossly undersized and he isn't working with an engineer. We are very pro-development, but need good information.
- Barry Haywood stated that when GCC went into the park the County may have changed the zoning from industrial to business. That would have been 15-17 years ago. He suggested contacting Bill Bacon and having him look into it.
- ❖ Nancy Nice read the resignation letter from Katie Infantino (see attached). Katie will resign as Planning Board Secretary effective July 31, 2026.
- ❖ **Motion** by Jared Bridge to accept Katie Infantino's resignation as secretary as of July 31, 2026 with regret. Second by John Skillings. 4 AYE, 1 NAY, 1 ABSTAIN. No discussion.
- ❖ Nancy Nice will:
 - Contact Bill Bacon regarding the zoning issue and see if it has been changed.
 - Work on getting the policies and procedures together for Dan.
 - Will ask the Village and Town to advertise for a new Planning Board Secretary. Nancy Nice would like to interview the applicants.

New Business

- ❖ Dan Everett, Town of North Dansville Code Enforcement requested a letter addressed to Nancy Nice, dated 6/23/2026, be entered into the minutes. A copy of the letter is attached in the minutes.



Motion by Tim Brinduse to adjourn, 2nd by John Skillings. All in favor 6 AYE, 0 NAY, 0 ABSTAIN.

Motion passed. No discussion. The meeting was adjourned at 2:38pm.

The next Meeting is scheduled for July 28, 2026, at 7pm – Town Hall 14 Clara Barton St. Dansville.

Respectfully Submitted,
Katie Infantino, Secretary Planning Board

2 Attachments

Code Enforcement Letter from Dan Everett to Nancy Nice

licant can not get all the materials for

Town of North Dansville

14 Clara Barton St
North Dansville NY 14437
(585) 991-2253

Code Enforcement Office

Ms. Nancy Nice, Chairperson
Town/Village Planning Board
14 Clara Barton St
Dansville NY 14437

06/23/2026

Dear Nancy,

As the Code/Zoning officer for both the Town of N. Dansville and the Village of Dansville it is imperative that I follow all laws and regulations regarding the processing of applications and issuance of permits. Therefore, I am formally requesting a copy of all written policies and procedures used by the planning board when considering an application. I also request a reference to all laws used to support those policies and procedures.

Respectfully Submitted,

Danny Everett
Code Enforcement Officer.

Cc: Supervisor Gregg Horr, N. Dansville
Mayor Barry Haywood, Village of Dansville

Katie Infantino's Resignation Letter

July 7, 2026

Kathleen A. Infantino
44 Seward Street
Dansville, NY 14437

Dear Nancy, Mayor Haywood, and Supervisor Horr,

Please accept this letter as formal notification that I am resigning from my position on the Village of Dansville/Town of North Dansville Planning Board, effective July 31, 2026.

I am grateful for the opportunity to have served on the Planning Board. It has been an honor to contribute to our community, and I have greatly valued the experience and knowledge gained during my tenure.

Thank you for your understanding regarding my decision to step down as I focus on other priorities. I wish the Board continued success.

Sincerely,

Kathleen A. Infantino