

August 11, 2026

Supervisor Horr called the Regular meeting to order at 7:00pm. Roll call was taken, and Councilperson Infantino, Bacon, and Luce were present. Also present was Town Supervisor Gregory Horr. Absent: Councilperson Colella.

Pledge to the Flag followed, led by Supervisor Horr.

Guests Include: Ann Lafford, Rick Lafford (Airport manager), Dan Folts (Media), Charlie Perkins.

Privilege of the Floor: NONE

A motion by Councilperson Bacon and a second by Luce to approve the regular meeting minutes from the July 14, 2026, meeting. All in favor. MOTION CARRIED.

The Town Clerk’s report for the month of June 2026 was presented, copy on file. The report shows monies taken in for the month were \$2,605.76 Money distributed as follows:

- Livingston County Dog Control \$ 325.50
- NYS Agriculture & Markets Dog Sales \$ 111.00
- NYS Department of Health Marriage Lic. \$225.00
- NYS DEC Sales \$810.40
- Dog Shelter Contributions \$ 49.00
- Remainder to Supervisor Horr \$ 2920.90

The Town Clerk let the board know of an error in the Town Clerk report for June. The amount paid to the Supervisor was \$2435.53 and should have been \$2432.03. This was due to an error in the dog module report that did not account for a 2-year renewal. Because the incorrect amount was already paid to the Supervisor, the amount paid to him this month will be \$2917.40, not the reported amount of \$2920.90. A motion by Councilperson Bacon and second by Infantino to approve the Town Clerk Report as stated. All in favor. MOTION CARRIED.

Zoning/Code Officer’s report for the month of July 2026 was presented, copy on file. A motion by Councilperson Bacon and a second by Luce to accept the report as presented. All in favor. MOTION CARRIED.

Justice reports from Justice Kenney and Justice Weidman for July 2026, were presented, copy on file. The report shows monies taken in for Justice Kenney for the month were \$10,756.00 for Justice Weidman \$2270.00. A motion by Councilperson Bacon and a second by Infantino to accept the reports as presented. All in favor. MOTION CARRIED.

Town /Village Planning Board: meeting minutes submitted for the date July 28, and June 23, 2026. A motion by Councilperson Bacon and a second by Infantino to accept the minutes as presented. All in favor. MOTION CARRIED.

Supervisor Horr let the board know that Jennifer Howe has volunteered as the temporary Planning Board Secretary. The Town and Village will be seeking a replacement.

TOWN BOARD RESOLUTION 08-01-26

Appointment of Interim Town/Village Planning Board Secretary

WHEREAS, the Town/Village Planning Board requires the services of a Planning Board Secretary to assist with the administration, coordination, recordkeeping, and other duties associated with the Planning Board; and

WHEREAS, the Town Board desires to appoint **Jennifer Howe** to serve as the **Interim Town/Village Planning Board Secretary**; and

WHEREAS, the Town Board has determined that such appointment is in the best interests of the Town/Village and will ensure continuity of Planning Board operations and administrative services; **NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby appoints **Jennifer Howe** as the **Interim Town/Village Planning Board Secretary**, effective **August 11, 2026**, to serve in that capacity until such time as the Town Board determines otherwise or appoints a permanent Planning Board Secretary.

BE IT FURTHER RESOLVED, that Jennifer Howe shall perform the duties and responsibilities customarily associated with the position of Planning Board Secretary, subject to applicable Town/Village policies, laws, rules, and directives of the Town Board and Planning Board.

BE IT FURTHER RESOLVED, that the Town Clerk and appropriate Town/Village officials are authorized and directed to take any actions necessary to effectuate this appointment.

Motion by: Councilperson Bacon

Seconded by: Councilperson Infantino

Roll Call Vote:

Councilmember Infantino Vote: AYES

Councilmember Bacon Vote: AYES

Councilmember Luce Vote: AYES

Supervisor Horr Vote: AYES

RESOLUTION PASSED 4-0

Resolution adopted on this 11th day of August, 2026.

A motion by Councilperson Bacon and a second by Councilperson Infantino to place an advertisement to fill all vacancies on the Town/Village Planning Board, and Zoning Board of Appeals. This will be presented to the Village for approval as a joint advertisement for both Town and Village vacancies. All in Favor. MOTION CARRIED.

Town/Village Zoning Board of Appeals: July 16, 2026, meeting minutes on file. A motion by Councilperson Bacon and a second by Infantino to accept the minutes as presented. All in favor. MOTION CARRIED.

Town/Village Zoning Board of Appeals: July 16, 2026, meeting minutes on file. A motion by Councilperson Bacon and a second by Luce to accept the minutes as presented. All in favor. MOTION CARRIED.

Comprehensive Plan Work Group Minutes: none submitted for July 2026, FOR INFORMATION ONLY. Copy on file.

Livingston County Planning Board agenda August 13, 2026, meeting was submitted for information only.

Dansville Area Chamber of Commerce meeting minutes: NONE SUBMITTED.

Executive Summary report for the month of July 2026, was presented, copy on file. A motion by Councilperson Bacon and a second by Luce to approve the summary as presented. All in favor. MOTION CARRIED.

COMMITTEE REPORTS:

CEMETERY: Sexton Report. Report for July 2026 was submitted. A motion was made by Councilperson Bacon, and a second by Luce. All in favor. MOTION CARRIED.

Highway Superintendent reported the worker from the County Workforce Development has worked out well. There was a rotted tree that the crew took down. We are waiting on NYSEG to reach out to have electric installed at the cemetery house. The next steps that the crew would like to take are interior windows, and inside rehab.

The previous estimate of the windows was on the original estimate with the roof. Windows is estimated to be \$7,000.00.

HIGHWAY: Superintendent Mitchell reported that the crew helped out with County work. They also blacktopped the crossover they changed on Sandy Hill Road. They ditched and cut shoulders on a section of Pleasant Valley Road. There was a spot at the bottom of Sahrles Hill that was bad. Midland offered to chip seal the whole bottom portion, rather than one spot at no additional charge.

CHIPS payments should be in early September. This is a few months earlier than previous year. There will be about \$30,000 unused that will roll over to next year. The plan is to pave Zerfass and Meter Roads. Superintendent Mitchell will be looking into different black top options as well as Nova Chip.

AIRPORT: Councilperson Bacon reported that we are still waiting for a contract with McFarland Johnson. Fuel sales were at about \$5,000.00 for the month of July.

The next stage of tree removal is awaiting a tree removal map. As soon as we get that, we will give the homeowner a contract.

Councilperson Bacon asked to move the Airport Committee Meeting from Wednesday August 19th to Wednesday August 26th at 7:00pm. This change will be posted on the Town Facebook page, as well as the bulletin board. Councilperson Bacon stated that there are ongoing discussions between the FAA, Town of North Dansville, and LMC.

RECREATIONAL AREA: Superintendent Mitchell stated he is looking into options and pricing for new parking barriers at Frontage Road Park. The current barriers need replacing. There is need for more parking spaces there. It will be looked at as to cost and how many spaces we can fit.

OTHER BUSINESS: Review of monthly payroll summary/registers and bank statements: E-mails were sent to all board members Reconciliation Summary of Banking Accounts and Bank Statements (General, Highway, Airport, Water District and Trust & Agency) for the period ending July 31, 2026, for their review. The Town Clerk presented a hard copy of these materials for board review. Board members had no concerns with the information contained in the financial material.

Supervisor Horr presented the board with a budget timeline sheet. In preparation of having to possibly override the tax cap, he would like to set a public hearing date in preparation for this. We may not need to do this, but he wants to have it in place if we do.

A motion by Councilperson Bacon and a second by Luce to hold a Public Hearing on September 8, 2026, at 7:00pm. The purpose of this hearing is to consider the adoption of Local Law No. 2 of 2026 "A Local Law to Override the Tax Levy Limit Established by General Municipal Law § 3-c. All in favor.

MOTION CARRIED. A Public Notice will be placed in our legal paper, on our website, our Facebook page, and bulletin board.

A motion by Councilperson Infantino and a second by Bacon to hold a Budget Workshop Meeting on September 22nd at 5:00 pm. All in favor. MOTION CARRIED. A Public Notice will be placed in our legal paper, on our website, our Facebook page, and bulletin board.

A motion by Councilperson Bacon and a second by Luce to hold a Public Hearing on the 2027 budget on Tuesday October 20th at 5:00pm. All in favor. MOTION CARRIED. A Public Notice will be placed in our legal paper, on our website, our Facebook page, and bulletin board.

The Town Clerk shared an update on the dog enumeration that started in July. From July 1st through the date of this meeting, 31 new dogs have been registered as a result of this enumeration.

The Town Clerk and Deputy Town Clerk presented the need for a social media page for the town at last month's meeting. Also, an Employee Social Media Guidelines, and a Social Media Policy for the Town to follow was presented. The board did not have any questions regarding either.

A motion by Councilperson Infantino and a second by Bacon to approve the Social Media Guidelines as presented. All in favor. MOTION CARRIED.

A motion by Councilperson Bacon and a second by Luce to approve the Town of North Dansville Social Media Policy as presented. All in favor. MOTION CARRIED.

The Town Clerk and Deputy Clerk shared the meeting minutes of a recent Town Clerk Association Meeting. There was a presentation by the Livingston County Sheriff's Department on de-escalation techniques. It was brought up that the Town Clerk Office lacks certain security measures that would be needed in an emergency. There was discussion on getting a second exit door and a panic button. The Town Clerk will reach out to Vindex Security about the panic button. The second door will take more planning and budgeting.

A motion by Councilperson Bacon and a second by Luce to pay all bills as audited, General Account Vouchers for July 2026 #174- #192 incl., totaling \$18,857.67, Highway Account Vouchers for July 2026 #80- #89 incl., totaling \$6,436.44, and Water District Account #2 incl. totaling \$1,665.00. All in favor. MOTION CARRIED.

A motion by Councilperson Bacon and a second by Luce to adjourn the regular meeting. All in favor. MOTION CARRIED. Meeting adjourned at 7:45pm.

Respectfully submitted

Lori Tyler
Town Clerk